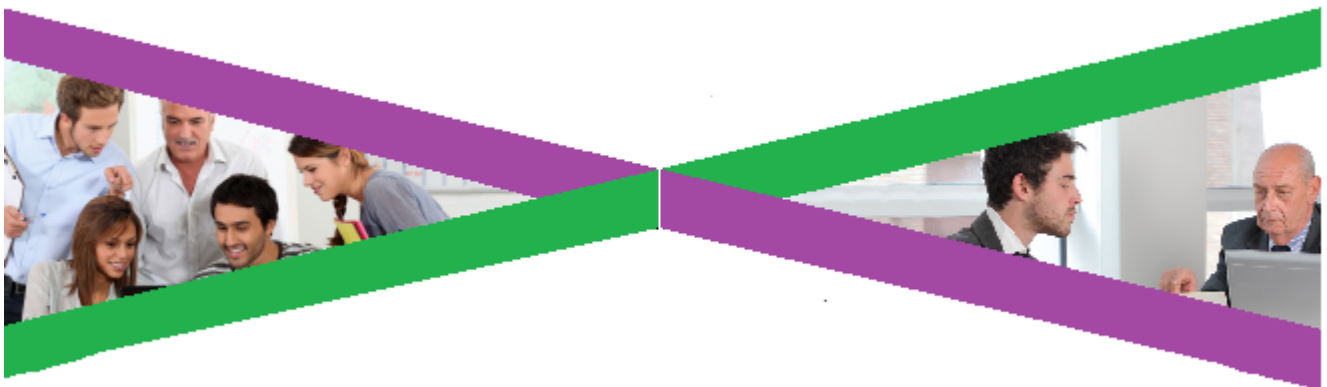




IntGen

**Intergeneration Mentoring
for Entrepreneurs**



ASSESSMENT OF MENTORS BY TEACHER

Mentor Training Course

Partners of INTGEN





The table should be used by the Teacher to assess the Mentor's skills after the Training.

Please, complete details below and delete as applicable

Name of the Teacher/Trainer:

Name of Trainee Mentor:

In my opinion, the above named Trainee Mentor

Is able to continue with Mentoring

Needs further development and training

Competences	Skills required	Essential	Desirable	Mentor self-assessment			Teacher assessment
				Needs Developing	Some Confidence	Confident	Comments
1. Demonstrate the role of the mentor	<ul style="list-style-type: none"> Ability to distinguish between the role of a mentor and that of a coach/teacher Self-reflection Flexibility Using feedback from others 	✓					
			✓				
		✓					
			✓				
2. Establish and maintain trust and confidence with the Mentee	<ul style="list-style-type: none"> Having empathy Believing in the mentee's problem solving capabilities Helping the mentee to see their own strengths and limitations Being truly interested in the mentee Respecting confidentiality 		✓				
			✓				
			✓				
			✓				
		✓					
3. Structure the process, keep focus and reframe	<ul style="list-style-type: none"> Ability to question effectively Employ listening skills and summarising Ability to reframe, review and plan Supporting the decision making process 		✓				
			✓				
			✓				
			✓				

4. Communicate effectively	<ul style="list-style-type: none"> Ability to work with the mentee's awareness of risks; aid goal-setting and goal-structuring Ability to make use of own and the mentee's creativity Ability to work with the values, competences and resources of the mentee Develop reflective skills with the mentee 		✓				
		✓					
			✓				
			✓				
5. Be business savvy	<ul style="list-style-type: none"> Understanding how small businesses operate Knowledge of key business areas (marketing, product, service, opportunities) Knowledge of analytical and planning tools Understanding the entrepreneurial mindset 	✓					
		✓					
			✓				
		✓					
6. Deliver a range of business development tools	<ul style="list-style-type: none"> Understanding mentee's business plan and being able to ask helpful questions Ability to use appropriate analytical and planning tools Understanding the country specific legal aspects of business and some knowledge relating to financial viability 		✓				
			✓				
			✓				
7. Utilise regional and support networks	<ul style="list-style-type: none"> Gathering and maintaining contacts and knowledge of specialists and regional agencies supporting entrepreneurship Ability to support the mentee to use existing support structures Ability to support the mentee to build up professional networks 	✓					
			✓				
			✓				